

**BCAH Board Meeting Wednesday October 26, 2022**

Marie Lamey, Lynn Mackay, Heather Schofield and Nicole Duelli present  
Christy Zettl absent

1. Acceptance of meeting agenda – Marie moved to accept the agenda and all were in favour.
2. Acceptance of minutes from last meeting - Marie moved to accept the minutes with minor changes and all were in favour.
3. AGM Preparation:
  - a. Final Review of Year-end Report and Financials – Christy emailed the excel file and still needs to send additional details: [Marie will follow up with her](#). Other minor changes were made to the wording in the Year-end Report. We also discussed some additional steps for acknowledging the discussions at the last AGM with transparency, member meetings and designing processes as we move forward into the next year.
  - b. Review of Committee Preliminary Report – some minor changes were made. [Nicole to send Marie the updated Report with changes](#).
  - c. Review of Minutes from last AGM – the minutes were updated with minor changes. [Nicole to send Marie the updated AGM minutes](#).
  - d. Board Nominations (Membership & Treasurer) – [Marie will send out emails to potential candidates](#). [Lynn will count the members at the AGM and the case conference for CEU's](#). [Heather will chair both meetings](#). [Heather could ask members to put their cameras on for the beginning and the end of the case conference so that there is some accountability](#).
4. **Next meetings: Wednesday, November 23, 2022 at 7 pm. December 14, 2022 at 7 pm. January 11, 2022 at 7 pm.**