

BCAH Board meeting minutes, Wednesday, 14th December 2022 .

Attending members: Marie Lamey, Heather Schofield, Nicole Duelli, Nathalie Allen and Harkirat Kaur

Duration of meeting: 6:30pm- 8:33pm

1. Holiday social from 6:32 to 7:04 pm. Lucy proposed an idea of creating a library for utilizing the books and remedies of retired homeopaths. Heather proposed that they can be sent as a gift to the members for putting up testimonials. A discussion forum can be created to find a way of utilizing these resources.

2. Acceptance of meeting agenda: Marie moved to accept the agenda and all in attendance were in favor.

3. Acceptance of minutes from last meeting (Nov 23, 2022). Edits were discussed and [Harkirat will send the corrected minutes to the board.](#)

4. Board updates from Membership; Treasurer; Secretary. All the information has been updated. Lynn and Heather interviewed two new candidates and they were accepted for the membership. [Heather will send an email to the board informing about the two new members being accepted.](#)

Two new payments received, [Marie will login the website to download the applications and email the transaction id to Nathalie for confirmation.](#) Marie will also email Nathalie the excel file with prorated fee details. [Nathalie will create a PayPal invoice for the membership and email them.](#)

For the two new members, [Marie will print and mail the certificate to Nathalie. Nathalie will attach the invoice receipt with the certificate and mail them to members.](#) Marie to also give them the membership-number and put them on the membership registry.

Heather proposed the idea to create a 'welcome email' for the new members. It can formally welcome them to the association and include instructions on how to log in the members only section of the website.

Nicole will help Harkirat sign in the website and give a tutorial about posting events. Nicole to inform Michelle before logging in from a different computer to ensure the latter does not block the new user from logging in.

5. Follow up on signing the TCIH declaration: [Nicole will sign it on behalf of the board](#). Marie has mailed the mailbox key to Nathalie.

6. Haroula sent an email about the Ontario school planning to have their satellite office in B.C. [Heather will talk to Herula about it in further detail. Maybe some of our members can coach in their online courses](#). This agenda can be discussed in the next board meeting.

7. CEU'S : There was a discussion if an online chat forum should be created where the members can engage before the survey and share their ideas and thoughts. This shall give them more clarity about the survey and how they will be conducted. [Marie will go through the requirements of the survey to have better ideas and suggestions about the next CEU. Nathalie will create a survey draft in 'google form' and send it to the members by the end of December](#). Heather suggested a meeting after the survey should be conducted to discuss the outcome.

8. Health professional and Occupation act: [Marie will create a google document with these questions](#). All the other board members can also go through the act and add their questions to the document or email them to Marie.

9. Next board meeting is scheduled for **11th January at 7pm**.