

BCAH Board meeting minutes, Wednesday 5<sup>th</sup> April 2023.

**Attending members:** Marie Lamey, Heather Schofield, Nicole Duelli, Nathalie Allen and Harkirat Kaur

**Duration of meeting:** 7:00pm- 8:50pm

1. Acceptance of meeting agenda: Marie moved to accept the agenda and all in attendance were in favor.
2. Acceptance of minutes from last meeting (March 8, 23) & final review of Feb, Jan and Dec minutes: All these minutes were discussed, Marie made the edits and will email the final minutes to everyone.  
[Nicole will email the letter head to Harkirat and the minutes will be prepared on it from now on.](#)  
Lynn moved a motion to accept the minutes and all were in favor.
3. Board updates from Treasurer; Membership; Secretary: Thirty four members renewed their membership. A total of \$3835 has come in from the renewal. Nathalie paid the annual fee for the mailbox.  
One of the members paid the fee but did not submit her CEU's. Someone needs to follow up with her.  
[Marie will email the list of members who have not renewed their membership, to the board members and they can follow up with them.](#)  
There is a person who has applied as a new members but will not be interviewed as she was a previous registered member.  
[Marie will hand over the signed certificates to Nathalie.](#)  
[Nathalie will print some new stickers with BCAH return address.](#)
4. Committee updates: There was a good participation during the last committee meeting held on 11th March 2023 and a lot of people voiced their opinions. A total of five members requested for the meeting recording.  
Now we have to follow up with a survey and the updated report.  
One participant requested for the recording but is not sure if she is a member. [Nicole will email her details to Marie and she can confirm.](#)  
  
Two members left the committee. Once the survey is done, the committee will reevaluate and decide next steps.

5. CHA & CCFH updates:  
Sylvie shared the online link for the 'Canadian living' article and Marie will post it on the homepage.  
The committee meeting and Bill 36 meeting with the lawyer scheduled for 12<sup>th</sup> April 2023 at 3pm. Marie will forward the zoom link to board members, if anyone wants to attend it.
6. Review of Updated BCAH Membership Interview Questions: The questions were discussed and edits were made. [Marie will email the updated documents to the Board members.](#)
7. Idea of next in-person BCAH Case Conference to be in Surrey:  
One of the members suggested to conduct the in person meeting in Surrey. Lynn recommended conducting a quick survey (Case Conference specific Survey) asking members about the preferred location and if they would like to volunteer to help organise the meet. [Heather will create a draft for the survey that can be discussed in the next meeting.](#)
8. Email from Pat Deacon re dispensary: Discussion about the different ideas regarding the dispensary was done. Marie will follow up with Pat via email.
9. Date for next meetings: **May 3<sup>rd</sup>, June 7<sup>th</sup> and July 5<sup>th</sup>: at 7pm.**