

BCAH Board Meeting Wednesday, 8th February, 2023

**Attending Members:** Marie Lamey, Lynn Mackay, Heather Schofield, Nathalie Allen, Nicole Duelli and Harkirat Kaur.

**Duration of meeting:** 7:00pm to 9:02 pm

Discussion with Guest James Christian of the BC Herbalist Association regarding the new Health Professions and Occupations Act: He was in for working together with BCAH and he would also contact one of his friends Nadine regarding the same. She has been gathering information about the Act since quite a time. He suggested one of our members can join her team to work on the act.

1. Acceptance of meeting agenda: Marie moved to accept the agenda, all the attending members were in favor.
2. Acceptance of minutes from last meeting (January 11th, 2023) Marie moved to accept the minutes and all members were in favor. Edits were discussed and [Harkirat will email the corrected minutes to the board.](#)
3. Board updates from Treasurer; Membership; Secretary: Two new members paid the fee (on Monday) and were added to the registry, the directory, the mail list and in the membership list of the website and their membership certificate were mailed by Marie to Nathalie this afternoon. [Nathalie to mail the certificates to the respective members.](#) [Marie will email some previous years data to Nathalie](#) so that she can have an idea about preparing the 'Year-end financial report'.

The treasurer email id was corrected as 'bcah.treasurer@gmail.com'.

Another inquiry about membership came in from a woman who didn't have particular formal training about homeopathy. [Lynn would respond to her email.](#)

Two events were posted by the secretary on the website.

4. Committee updates: Nicole's proposal for a special BCAH meeting was discussed with the members. The purpose of the meeting would be to encourage more

participation in the Survey and engage the members. [Nicole to send Marie the copy to go out in a Mail chimp newsletter invitation - Marie to set up the meeting and send the email invite for the meeting to be sent to all the members \(former and active\) in the mail list.](#)

5. CHA & CCFH updates: January meeting for the CHA got postponed and will be held on the coming Saturday. Victor has started working as the coordinator.

6. Survey to members regarding CEU's - A query was raised if the minimum requirement of CEU's was 6 or 12.

Lynn called for a motion for this year's minimum CEU's requirement to be kept the same as last year (that is 6 CEU's) and from next year it would be a minimum of 12 CEU's. All the attending board members were in favor.

Fifteen people answered the BCAH Survey regarding the CEU's. Majority of the participants were positive for the increase of CEU's requirement. At least a minimum of 6 CEU's should be specifically homeopathic and for other categories it could be a maximum of 6 CEU's.

CEU's category and corresponding point allocations List was discussed, Marie will email it to Nathalie. [Nathalie will edit and update and forward the final document to Heather and Marie.](#)

7. Membership Renewals – March 4th is the deadline for the early-bird renewal plan and 31st March for regular renewal. The regular renewal and early bird pricing was updated in the form. Also, to mention that 6 CEU's would be required for this year renewal however as per the special resolution passed in the last AGM, minimum 12 CEU's will be required for the 2024-2025 renewal. [Marie will send the updated renewal mail to the members due for a renewal.](#)

8. Review of Updated BCAH Membership Interview Questions: Lynn and Heather have worked on updating the list of questions and rephrased the questions to make it easier for the interviewee to understand them. The answers provided by interviewee will be added in it specially, if someone is interested in presenting a case at a conference or willing to be a board member. Also, the 'decision' to be added at the end of the document. [Heather would email the final updated document to all the members.](#)

9. Work on a check list of all the steps needed for new Members: There is a flow-chart containing the steps to be followed when the application came in. Marie has also created a welcome email that would inform the new members about the next steps like their certificate and listing in the directory.

Two candidates were contacted for a new board member post but neither of them could commit anything at this time.

10. Working with schools for new members: Got an email from Montreal institute and they requested to have some information about us which they can forward to their students. We would send them our logo and an email with a couple of paragraphs as to why someone should join our organization. [Harkirat would prepare the draft and forward it to Marie.](#)

**11. Date for next meeting: 8th March at 7pm**

12. TCIH declaration: The meeting is at 1:30am so it would be difficult for members to attend it. However, they can catch up with the updates later via the link.