



BCAH Board Meeting Wednesday, February 28th, 2024

Present: Nathalie, Marie and Harkirat.

Absent: Lynn and Nicole.

1. Acceptance of meeting agenda: Marie moved to accept the agenda, all were in favor.

2. Acceptance of minutes from last meeting (February 7th, 2024): Marie moved to accept the minutes, all were in favor.

3. Board updates from Treasurer; Membership; Secretary:

Treasurer: Nathalie paid some invoices and mailed a reimbursement cheque to one of the members. But the member gave a wrong address so Nathalie will see her in person and give her a new cheque and cancel the previous one.

Nathalie also suggested that we could consider using E-transfer for receiving payments in future.

Membership: Heather and Lynn completed interviews with three new members. Marie has sent them the welcome email and also added them to the website and directory. Their certificates were also emailed to them. One more new member was approved for the membership by Lynn and Heather after the interview and another interview is scheduled for tomorrow.

For the latest two new members, Nathalie could send them an invoice for the year membership (informing that their membership will start in April 2024), as they can not be a part of the ongoing renewal process.

Marie has prepared all invoices for the receipts that she has along with the 2024-2025 stickers. Once the certificates for the newest two members are done, Marie will mail all the things together to Nathalie.

Discussion about including the whatsapp group for members that Lynn had mentioned, could be done in the next meeting.

Secretary: Few new events and minutes from the January board meeting were posted on the website.

4. CHA & CCFH updates (Health Canada meeting March 27th):

Marie received the CHA membership invoice of \$344 (\$8 per member) last week and has forwarded it to Nathalie. Marie moved a vote to continue the membership and approve the invoice; all were in favor. Nathalie will take care of the payment. The Health Canada meeting is scheduled for March 27th, 2024 regarding the cost recovery program. Following the engagement session the revised proposal will be published online for feedback. Marie will let the members know when it is posted.

Marie also got the payment for CCFH membership and she has emailed the receipt to Nathalie.

5. Membership renewal – updates with website plugin for MemberPress:

Michelle needed a complete list of the active members with their type of registration.

Marie downloaded the information from the excel file and sent it to her.

Michelle had to come up with two different discount codes for the early bird pricing, one for the Registered Associate/Resident members and other for the student/non-practising members.

Marie and Michelle are also revamping the questionnaire for the renewal.

The revised early bird time frame is from 1st March to 22nd March 2024.

The Memberpress plugin that Michelle has been working on does not link with the directory. The 'Ultimate' memberpress does work with it but it would cost more than \$300 per year. She will try to make the current plugin work and will have to redo the instructions for the renewal. Once Michelle is done testing, Marie would email it to the board members to try it first and do the renewal.

Heather emailed about adding medicine resources to the website. Marie will discuss it with Michelle before revamping the 'members only' section. Nathalie suggested some European and US options. Harkirat will also send an email to Marie with the name of an Indian website after which she can post the complete list on the website.

6. Venue for Watch Party for Homeopathy – The Film (The Y, SFU downtown, Dunbar Theatre or other??): Marie suggested 'The Y' is the best option for the watch party. One room has a capacity of 40 people, so we decided to book two rooms and have a bigger space if more people show up for the watch party.

Marie will call 'The Y' tomorrow and book it for Saturday, 20th April 2024 (6:00pm-8:00pm) and will add the RSVP form in the mailchimp notice for members.

7. Case Conference – Spring 2024?: Decided to plan it for June 2024. One of the recent members is interested in presenting a case at the conference. At the watch party we can ask members if they prefer an in-person or Hybrid case conference.

8. Member Handbook – finalizing updates & Nicole's email from Committee: We will add in the agenda to discuss transitioning the information to the website members section.

9. Date for next meetings: **20th March 2024, Wednesday at 7pm.**