

Started meeting at 7:04

BCAH Board Meeting Wednesday December 4, 2024

1. Acceptance of meeting agenda
  - Accepted – all in favor
  - Nathalie, Nicole, Monaliz, Lynn, Marie and Paige in attendance
  - Minute taker: Paige
  - Absent: Jenny
2. Welcome to new board members & getting set up with email and transfer of duties
  - New members Paige and Monaliz
  - Heather transferred director one email
  - Nicole is director two email
  - ACTION: all emails go to official board emails, not personal emails
  - Next Wednesday at 1pm with Harkirat, Marie, Nathalie and Paige to transfer everything over for the secretary role
  - Be careful with email to the treasurer – the email is not like the others
3. Acceptance of minutes from last meeting (November 6, 2024)
  - All accepted some edits to the last minutes
  - Changes were grammatical in nature, and discussion to add “Z” to indicate Christy’s last name
4. Review of draft AGM Minutes
  - Marie edited for clarification regarding showing a draft of a presentation, and adding “recently” to indicate time, as well as one grammatical change to Sunlife.
  - AGM minutes remain a draft until the next AGM
  - Suggestion: share events and webinars regarding homeopathy to the WhatsApp group, workshops that count for CEU, suggestions to share relevant information with patients; suggestion to use Instagram, and more active with Facebook
  - Next year: make the date earlier in the year, hybrid event again – Marie suggested to keep it at the same time every year (third Saturday of every October or September); use AGM as CEU incentive if members have not completed the CEU’s within the six month deadline
  - Action: pick the date, book venue and plan earlier – ADD TO NEXT MONTH’S AGENDA
  - Canadian Homeopaths Association will be promoting smaller regional conferences going forward
5. Board updates from Treasurer; Membership; Secretary

- President – Marie prepped certificates for the last two members, but not mailed out due to postal strike
  - ACTION: Jenny needs access to the website to add members
  - Membership and secretary will use the same login information
  - Treasurer – member offered to pay the \$20 PayPal fee that was incurred due to members mistake about a double payment for him and his wife – decision by the board to not charge him this fee
  - ACTION: reach out to members about volunteering at the wellness show booth
  - Membership – There are some members that still have not met their CEU requirements, and not communicating well
6. CHA & CCFH updates
- Meeting was last Saturday, finalized the PowerPoint edits
  - CTV inquiring about homeopathy making it into the Alberta medical plan
  - Coalition updates: meeting got deferred
7. AHA webinar – Ethics/Karen Allen
- Was recorded and will be sent
8. Insurance Committee, Terms of Reference & Information as starting point
- Nicole had left the meeting at this point, but she really wants to investigate how the Manitoba Homeopaths Association was able to get recognized by Sunlife so that we can do this as well
  - Sooner has volunteered to join to help, a committee needs three people
  - ACTION: Find a third volunteer member to join this committee (via MailChimp)
  - Marie: Not sure if we are still on the Greenshield list as recognized professions due to previous name change
  - Mailchimp: AGM draft minutes, welcome to new members, call for wellness show volunteers (deadline to know by January 15), call for insurance committee
9. Wellness Show Vancouver Feb 2024 – booth is booked
- Marie – sent application form last Wednesday, put the fee on her personal credit card and has already been reimbursed by Nathalie
  - February 1 and 2, 2025 (set up day is Friday, January 31)
  - ACTION: synopsis of do's and don'ts of the exhibitor handbook needs to be created (Paige has offered to do this)
  - Marie sent back: Notice of Acceptance, Mainstream & Social Media Relations Form, Displays of Products and Services Form (decided on indicating only homeopathic products and homeopathic products on this form)
  - Since past the due date of the Badge Forms will not receive individual names on the badges, just the company/organization names - **we will only get two badges with the booth; additional badges will be available for \$8 each before and on the day of**; Marie suggested 5 people per day - decision to order two extra badges (total of four)
  - No extra tickets ordered on the Exhibitor Tickets Order Form
  - Draw for a homeopathic gift basket (value of \$250) – Emails collected for Canadian Coalition and the Canadians for Homeopathy
  - ACTION: ask for books, remedy kits, etc. from companies (Boiron) to be donated
  - Video display of homeopathy, remedy kits to show people, books for display, there will be a draw for prizes

10. Adding Member Handbook to website – review of sections (a) Withdrawing from care and (b) Loss of Records
  - Loss of Records document:
    - o ACTION: Marie will merge the additional information from the ND association on this topic (suggested via Nathalie)
    - o Nathalie – what about a loss or accidental loss such as a fire (Breach, loss, or accidental/unplanned destruction)
  - Not able to discuss the withdrawing from care document due to time constrain
  
11. Date for next meeting
  - And holiday meeting: decided on no holiday meeting – Nathalie suggested a social event in the new year
  - Date for next meeting: January 8, 2025 at 7pm